

2016 Balance of State

HUD CoC Application Timeline:

Process	Date
HUD CoC NOFA and VA BoS Application Timeline Published	July 15, 2016
Request for New Permanent Housing Projects sent to LPGs	May 24, 2016 (first request) July 15, 2016 (second request)
Notify DHCD of interest for New Permanent Housing Projects	June 3, 2016 (first request) July 25, 2016 (second request)
Ranking Committee Confirmed	July 19, 2016
Notification of eligible New Permanent Housing Projects	Aug. 1, 2016
ESNAP Submissions for all renewal and new projects	Aug. 10, 2016
*Email submission of required supplementary materials to DHCD – Andriea.ukrop@dhcd.virginia.gov	Aug. 10, 2016
Applications and materials emailed to Ranking Committee Members	Aug. 12, 2016
Ranking Committee Meeting	Week of Aug. 22
Notification in writing (email) of Project Rankings and Funding for final ESNAP submission	Aug. 29, 2016
**Submission of Appeals	Aug. 31, 2016
Review of Appeals	Sept. 1, 2016
Notification of Appeals outcome	Sept. 2, 2016
Submission project corrections and edits in ESNAPS	Sept. 5-9, 2016
Notification and approval by CoC Steering Committee	Sept. 9, 2016
Final Priority Ranking published	Sept. 5, 2016
HUD CoC Application and Priority Ranking submitted in ESNAPS by DHCD	Sept. 12, 2016
CoC Application published on website	Sept. 12, 2015

* Supplementary Materials include:

1. Application Cover Sheet – to be provided, for new and renewal projects
2. Copy of ESNAPS Project Application and Attachments, for new and renewal projects
3. Renewal Projects only- Most recent project APR or an APR (via HCIS) ranging from the current grant start date and ending July 31, 2016

**** Appeals Process**

2016 Balance of State Continuum of Care Funding Appeals Process

- Applicants will receive a summary of the ranking process on Aug. 29, 2016.
- Applicants that wish to appeal the ranking committee's decision must notify the Department of Housing and Community Development's CoC Program Coordinator (Andriea Ukrop, andirea.ukrop@dhcd.virginia.gov) in writing via email no later than close of business Aug. 31, 2016 with the following information
 - Agency name and contact information
 - Project name
 - Specific reason for appeal
- **Applicant should note that the Ranking Committee will not use the appeals process as an opportunity to reconsider funding decisions without a clear explanation of the project's grievance with the grant application process in relation to the review by the ranking committee.**
- The Ranking Committee will review all appeals and make final decisions on Sept. 1, 2016 via email vote.
- Applicants will be notified in writing of the appeal outcome not later than Sept. 2, 2016.